

## Deadlines Management

Take advantage of a detailed schedule with extensive features to manage all your deadlines in a convenient and user-friendly way. Benefit from a total synchronisation with your Outlook calendar, be constantly updated and ready for each of your commitments.

## **Key features**

- Create deadlines in a few clicks in an ergonomic calendar
- Edit easily and reschedule deadlines by simple «drag and drop»
- Notification of deadlines in your profile and that of the employees involved
- Synchronise deadlines with Outlook calendar
- Several calendar views available (day, week, month)
- Real-time display of upcoming deadlines
- Link your deadlines to ongoing proceedings (lawyers)
- Display of deadlines by mandates or procedures
- Attach any useful document to a deadline
- Assign employees to a deadline so that it also appears in their Dashboard and calendar

Flexible and powerful, our modules are available individually and can be used independently.

However, it is also possible to combine them while maintaining full integration.

The deployment of our ERP is organised around your operational priorities and continues at your pace, ensuring a progressive investment according to your business needs.







In order to guarantee our customers an ever more efficient solution, we are constantly listening to their inputs; as a result, Agora is always evolving and we are continually improving its modules.