#### **MODULE**

# Accounts Receivable

ISO 20022 certified, this module allows you to manage your accounts receivable in a meticulous and efficient way. Optimise all processes related to the payment of your services, from invoicing to collections, including the management of reminders and disputes.

Flexible and powerful, our modules are available individually and can be used independently.

However, it is also possible to combine them while maintaining full integration.

## Key features

#### Address file

• Information-rich with customer-specific note entry, viewable before each posting

#### Contact management

- Note-taking area to facilitate the follow-up of each client
- Manage budgets and credit limits per customer with automatic notification if they are exceeded

### Automated mailing

• Select customers according to several criteria for direct sending via Outlook

### Invoicing

 Issue invoices and credit notes with a breakdown of multiple revenue accounts and/or multiple VAT rates

#### Passation des encaissements

- By deadlines
- Multiple partial payments
- Collection of several invoices at once
- Manual and/or automatic clearing of several debits with one or more credits
- Invoice balance by discount

#### Lecture des paiements

· Automatic reading of payments after receiving a file from the post office or the bank

#### Reminders management

• Automatically manage three levels of reminders and generate them via customisable Word templates



In order to guarantee our customers an ever more efficient solution, we are constantly listening to their inputs; as a result, Agora is always evolving and we are continually improving its modules.

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#### Litigation management

• From the third reminder sent

#### Multi-criteria search of entries

 Several tools for maintenance and search of entries with visualisation of the breakdown detail in the general accounting

#### Interest calculations

• Manual intervention possible before validation of automatically generated entries

#### Exchange rate differences

 Automatically calculate exchange rate differences for foreign currency customers with adjustment of the amounts of all open positions

#### Outils d'impression

• Plusieurs impressions proposées en standard telles que : impression des comptes clients, liste des postes ouverts, statistiques budget et chiffre d'affaires, etc.

#### **VAT** management

• Manual intervention possible before validation of automatically generated entries

### Comptabilisation

• Gross or Net

Full integration with other Agora modules such as Mandates, Timesheets, Cost Accounting, General Accounting, Accounts Payable and Payroll, as well as with EDM and the Office 365 suite makes this module a unique productivity tool with remarkable efficiency.



The deployment of our ERP is organised around your operational priorities and continues at your pace, ensuring a progressive investment according to your business needs.

